



OFFICIAL COURSE SYLLABUS

Logistics & Supply Chain Fundamentals

4 weeks | 8 live online sessions | Course fee: \$129 USD

Foundational training in purchasing, inventory, warehousing, transportation and end-to-end supply-chain coordination.

Delivery	Live online training with guided exercises and reusable templates
Certificate	ShieldPort certificate of completion

Who this course is for

Aspiring logistics coordinators, warehouse and procurement support staff, e-commerce operators and early-career supply-chain professionals.

Learning outcomes

- Understand the end-to-end supply-chain process.
- Support purchasing, order processing and supplier coordination.
- Apply basic inventory and warehouse control methods.
- Recognize essential shipping and transport documentation.
- Use practical KPIs to monitor logistics performance.

Course modules

1	Supply Chain Overview	Plan, source, make, deliver and return processes; stakeholders and information flow.
2	Procurement & Suppliers	Purchase requests, quotations, purchase orders, supplier selection and follow-up.
3	Inventory Fundamentals	Stock types, reorder points, safety stock, cycle counts and inventory accuracy.
4	Warehousing Operations	Receiving, inspection, put-away, storage, picking, packing and dispatch.
5	Transportation & Distribution	Road, air and sea options, routing, delivery coordination and proof of delivery.
6	Shipping Documentation	Commercial invoices, packing lists, bills of lading, airway bills and basic Incoterms awareness.
7	Risk, Quality & KPIs	Delays, damage, supplier risk, OTIF, lead time, cost and continuous improvement.
8	Career Readiness	Practical logistics scenario, CV guidance and interview preparation.

Assessment

Inventory-control exercise, order-to-delivery scenario and final knowledge assessment.

Important certificate information

The ShieldPort certificate confirms successful course completion. It is not a government licence or third-party professional accreditation.

Registration: info@shieldportglobal.com | shieldportglobal.com